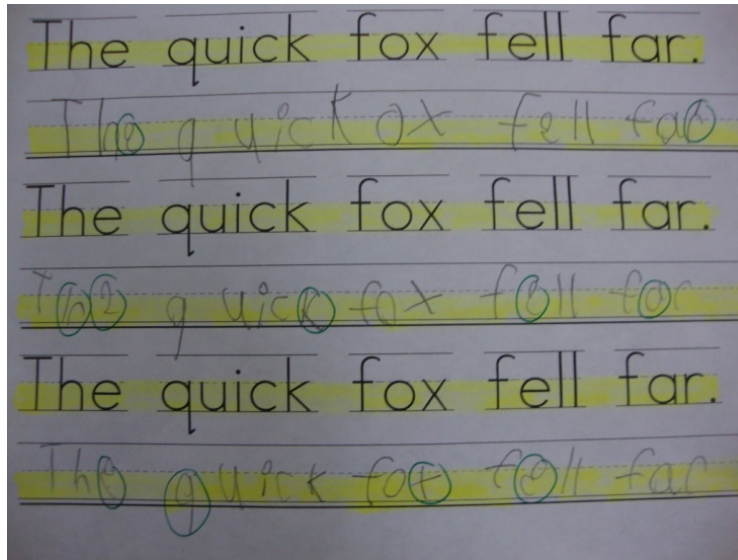




### Dot the Difficult Spot



**Materials Needed:**

Paper with weekly copying sample

Markers (highlighters, blue marker)

**Prepwork:**

Make copies of previous week's copying sample

**Task:**

The instructor explains that each student is to circle the errors in the copying sample.

Students review the sample and circle the formatting, sizing, spacing, alignment errors.

**Student Goals:**

Improve editing skills

Recognize errors in letter format, size, space, and alignment

Improve letter formatting, sizing, spacing, and alignment.